Dear shareholders,

Would you like to vote online with VOTACCESS, but you do not know how to proceed? This guide will take you through the process step by step!

**Step 1: Access the VOTACCESS platform**

To access the VOTACCESS online voting platform, you can connect up:

- directly at [https://www.nomi.olisnet.com](https://www.nomi.olisnet.com)
- via Gecina's site: [https://www.gecina.fr/en](https://www.gecina.fr/en)

**Step 2: Check that you have your access ID**

You will have received a voting form by post and you will be able to find your access ID here:

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**General Meeting - Voting online**

**User guide**

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Please follow the instructions from your voting form to complete the process.
Step 3: Check that you also know your REGISTRAR account

On the voting form received by post, you will be able to find your REGISTRAR account here:

What should I do if I have not received my form in the post?
You can contact Gecina’s Securities & Exchange Services and Shareholder Relations teams, who will do what is needed to provide you with your login details:

- By phone: 0800 800 976
- By email: actionnaire@gecina.fr
Step 4: Enter your access ID

On the following homepage, enter your access ID from step 2, then confirm:

![Image of login form]

Step 5: Complete the login form

On the following screen, your ID will already be indicated, so you will also need to enter your REGISTRAR account:

![Image of login form]

Also enter your email address, confirm it and check the box indicated. All the fields marked with an asterisk are required. Lastly, enter the characters shown at the bottom of your screen.
Step 6: Access the Olis-Actionnaire site

You will now be on the Olis-Actionnaire site. You will find your personal information and the documentation relating to the General Meeting. To access the VOTACCESS platform, click on “Vote via Internet”:

Step 7: VOTACCESS platform

You will now be on the VOTACCESS platform. As indicated previously, you will be able to find the General Meeting Brochure containing the full resolutions and the Board of Directors’ report on the resolutions. You can now cast your vote!

The VOTACCESS site will be open from April 6 to 3pm (Paris time) on April 20, 2022, the day before the General Meeting.