

# General Meeting - Voting online

## User guide

Dear shareholders,

Would you like to vote online with VOTACCESS, but you do not know how to proceed? This guide will take you through the process step by step!

### Step 1: Access the VOTACCESS platform

To access the VOTACCESS online voting platform, you can connect up:


- directly at <https://www.nomi.olisnet.com>
- via Gecina's site: <https://www.gecina.fr/en>

### Step 2: Check that you have your access ID

You will have received a voting form by post and you will be able to find your access ID here:

**Important : Avant d'exercer votre choix, veuillez prendre connaissance des instructions situées au verso - Important : Before selecting please refer to instructions on reverse side**  
**Quelle que soit l'option choisie, noircir comme ceci ■ ou les cases correspondantes, dater et signer au bas du formulaire - Whichever option is used, shade box(es) like this ■, date and sign at the bottom of the form**

☐ JE DÉSIRES ASSISTER À CETTE ASSEMBLÉE et demande une carte d'admission : dater et signer au bas du formulaire / I WISH TO ATTEND THE SHAREHOLDER'S MEETING and request an admission card: date and sign at the bottom of the form



Société Anonyme au capital de 573 076 950 euros  
 Siège Social : 14-16, rue des Capucines 75002 PARIS  
 RCS PARIS 592 014 476

**ASSEMBLEE GENERALE MIXTE**  
 convoquée pour le jeudi 23 avril 2020 à 15h00  
 au Pavillon Cambon, 46, rue Cambon –  
 75001 PARIS

**COMBINED GENERAL MEETING**  
 to be held on Thursday, April 23rd, 2020 at 3.00 pm  
 au Pavillon Cambon, 46, rue Cambon –  
 75001 PARIS

**CADRE RÉSERVÉ À LA SOCIÉTÉ - FOR COMPANY'S USE ONLY**

Identifiant REGISTRAR -  
 Registrar Account :

Nombre d'actions - Number of shares :

Nombre de voix - Number of voting rights :

☐ **JE VOTE PAR CORRESPONDANCE / I VOTE BY POST**  
 Cf. au verso (2) - See reverse (2)

Je vote **OUI** à tous les projets de résolutions présentés ou agréés par le Conseil d'Administration, à l'EXCEPTION de ceux que je signale en noircissant comme ceci ■ l'une des cases "Non" ou "Abstention". / I vote **YES** all the draft resolutions approved by the Board of Directors, EXCEPT those indicated by a shaded box, like this ■, one of the boxes "No" or "Abst".

1	2	3	4	5	6	7	8	9	10	A	B
Non / No	■	■	■	■	■	■	■	■	■	Oui / Yes	■
Abs.	■	■	■	■	■	■	■	■	■	Non / No	■

11	12	13	14	15	16	17	18	19	20	C	D
Non / No	■	■	■	■	■	■	■	■	■	Oui / Yes	■
Abs.	■	■	■	■	■	■	■	■	■	Non / No	■

21	22	23	24	25	26	27	28	29	30	E	F
Non / No	■	■	■	■	■	■	■	■	■	Oui / Yes	■
Abs.	■	■	■	■	■	■	■	■	■	Non / No	■

31	32	33	34	35	36	37	38	39	40	G	H
Non / No	■	■	■	■	■	■	■	■	■	Oui / Yes	■
Abs.	■	■	■	■	■	■	■	■	■	Non / No	■

41	42	43	44	45	46	47	48	49	50	I	J
Non / No	■	■	■	■	■	■	■	■	■	Oui / Yes	■
Abs.	■	■	■	■	■	■	■	■	■	Non / No	■

☐ **JE DONNE POUVOIR AU PRÉSIDENT DE L'ASSEMBLÉE GÉNÉRALE**  
 Cf. au verso (3)

**I HEREBY GIVE MY PROXY TO THE CHAIRMAN OF THE GENERAL MEETING**  
 See reverse (3)

☐ **JE DONNE POUVOIR À :** Cf. au verso (4)  
 pour me représenter à l'Assemblée  
**I HEREBY APPOINT :** See reverse (4)  
 to represent me at the above mentioned Meeting  
 M. Mme ou Mlle, Raison Sociale / Mr, Mrs or Miss, Corporate Name

Adresse / Address

Identifiant de connexion au site OLIS-Actionnaire pour accéder à la plateforme de vote sur internet  
**VOTACCESS - Access Id to the OLIS website to reach VOTACCESS voting platform.**

Nom, prénom, adresse de l'actionnaire (les modifications de ces informations doivent être adressées à l'établissement concerné et ne peuvent être effectuées à l'aide de ce formulaire). Cf. au verso (1)  
 Surname, first name, address of the shareholder (Change regarding this information have to be notified to relevant institution, no change can be made using this proxy form). See reverse (1)

Si des amendements ou des résolutions nouvelles étaient présentées en assemblée, je vote NON sauf si je signale un autre choix en noircissant la case correspondante:  
 In case amendments or new resolutions are proposed during the meeting, I vote NO unless I indicate another choice by shading the corresponding box:

- Je donne pouvoir au Président de l'assemblée générale. / I appoint the Chairman of the general meeting. ☐

- Je m'abstiens. / I abstain from voting ☐

- Je donne procuration (cf. au verso renvoi (4)) à M. Mme ou Mlle, Raison Sociale pour voter en mon nom ☐

Pour être pris en considération, tous formulaires doivent parvenir au plus tard le : 20 avril 2020 à la société  
 To be considered, this completed form must be returned no later than: April 20, 2020 by the company


Date & Signature

On the voting form received by post, you will be able to find your REGISTRAR account here: 

Important : Avant d'exercer votre choix, veuillez prendre connaissance des instructions situées au verso - Important : Before selecting please refer to instructions on reverse side

Quelle que soit l'option choisie, noircir comme ceci ■ la ou les cases correspondantes, dater et signer au bas du formulaire - *Whichever option is used, shade box(es) like this ■, date and sign at the bottom of the form*

☐ JE DESIRE ASSISTER A CETTE ASSEMBLEE et demander une carte d'admission - *I wish to attend the shareholder's meeting and request an admission card: date and sign at the bottom of the form*



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to be held on Thursday, April 23rd, 2020 at 3.00 pm  
at Pavillon Cambon, 46, rue Cambon –  
75001 PARIS

**CADRE RESERVE A LA SOCIETE - FOR COMPANY'S USE ONLY**

Identifiant REGISTRAR -  
Registrar Account : \_\_\_\_\_

Nom et adresse - Name and address : \_\_\_\_\_

Nombre de voix - Number of voting rights : \_\_\_\_\_

☐ **JE VOTE PAR CORRESPONDANCE / I VOTE BY POST**  
Ci, au verso (2) - See reverse (2)

Je vote **OUI** à tous les projets de résolutions présentés ou agréés par le Conseil d'Administration, à l'EXCEPTION de ceux que je signale en noircissant comme ceci ■ l'une des cases "Non" ou "Abstention". / I vote **YES** to all the draft resolutions approved by the Board of Directors, EXCEPT those indicated by a shaded box, like this ■, one of the boxes "No" or "Abst".

	1	2	3	4	5	6	7	8	9	10		A	B
Non / No	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Out / Yes	<input type="checkbox"/>	<input type="checkbox"/>
Abs.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Non / No	<input type="checkbox"/>	<input type="checkbox"/>
											Abs.	<input type="checkbox"/>	<input type="checkbox"/>
												C	D
Non / No	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Out / Yes	<input type="checkbox"/>	<input type="checkbox"/>
Abs.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Non / No	<input type="checkbox"/>	<input type="checkbox"/>
											Abs.	<input type="checkbox"/>	<input type="checkbox"/>
												E	F
Non / No	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Out / Yes	<input type="checkbox"/>	<input type="checkbox"/>
Abs.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Non / No	<input type="checkbox"/>	<input type="checkbox"/>
											Abs.	<input type="checkbox"/>	<input type="checkbox"/>
												G	H
Non / No	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Out / Yes	<input type="checkbox"/>	<input type="checkbox"/>
Abs.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Non / No	<input type="checkbox"/>	<input type="checkbox"/>
											Abs.	<input type="checkbox"/>	<input type="checkbox"/>
												I	K
Non / No	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Out / Yes	<input type="checkbox"/>	<input type="checkbox"/>
Abs.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Non / No	<input type="checkbox"/>	<input type="checkbox"/>
											Abs.	<input type="checkbox"/>	<input type="checkbox"/>

Si des amendements ou des résolutions nouvelles étaient présentés en assemblée, je vote **NON** sauf si je signale un autre choix en noircissant la case correspondante.  
In case amendments or new resolutions are proposed during the meeting, I vote **NO** unless I indicate another choice by shading the corresponding box:

- Je donne pouvoir au Président de l'assemblée générale. / I appoint the Chairman of the general meeting..... ☐

- Je m'abstiens. / I abstain from voting..... ☐

- Je donne procuration (cf. au verso revers) (cf) à M. M. Mme ou Mlle, Raison Sociale pour voter en mon nom  
I appoint proxy reverse (cf) Mr, Mrs or Miss, Corporate Name to vote on my behalf..... ☐

☐ **JE DONNE POUVOIR AU PRÉSIDENT DE L'ASSEMBLEE GENERALE**  
Ci, au verso (3)

**I HEREBY GIVE MY PROXY TO THE CHAIRMAN OF THE GENERAL MEETING**  
See reverse (3)

☐ **JE DONNE POUVOIR A : Ci, au verso (4)**  
**I HEREBY APPOINT: See reverse (4)**  
to represent me at the above mentioned Institution  
M. Mme ou Mlle, Raison Sociale / Mr, Mrs or Miss, Corporate Name

Adresse / Address : \_\_\_\_\_

Identifiant de connexion au site OLIS-Actionnaire pour accéder à la plateforme de vote sur internet  
VOTACCESS - Access Id to the OLIS website to reach VOTACCESS voting platform:

Nom, prénom, adresse de l'actionnaire (les modifications de ces informations doivent être adressées à l'établissement concerné  
et ne peuvent être effectuées à l'aide de ce formulaire). **Ci au verso (1)**  
Surname, first name, address of the shareholder (Change regarding this information have to be notified to relevant institution,  
no change can be made using this proxy form). **See reverse (1)**

Pour être pris en considération, votre formulaire doit parvenir au plus tard le : 20 avril 2020  
To be considered, this completed form must be returned no later than: April 20, 2020

Date & Signature \_\_\_\_\_  
by the company

- Si le formulaire est renvoyé daté et signé, mais qu'aucun choix n'est coché (carte d'admission / pouvoir au président / pouvoir à représentation), cela vaut automatiquement pouvoir au Président de l'assemblée générale -  
- If the form is returned dated and signed but no choice is checked (admission card / postal vote / power of attorney to the President / power of attorney to a representative), this automatically applies to the President of the General Meeting

### What should I do if I have not received my form in the post?

You can contact Gecina's Securities & Exchange Services and Shareholder Relations teams, who will do what is needed to provide you with your login details:

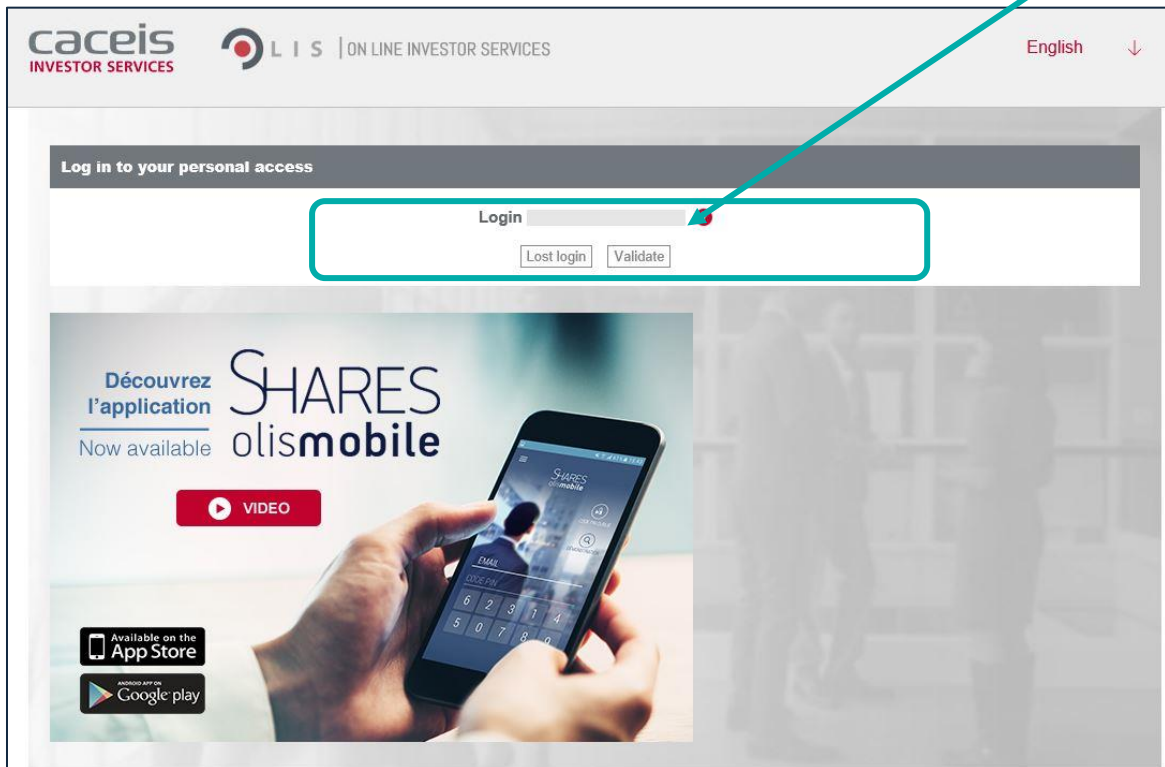
- By phone:

**N° Vert 0 800 800 976**

- By email: [actionnaire@gecina.fr](mailto:actionnaire@gecina.fr)

#### Step 4: Enter your access ID

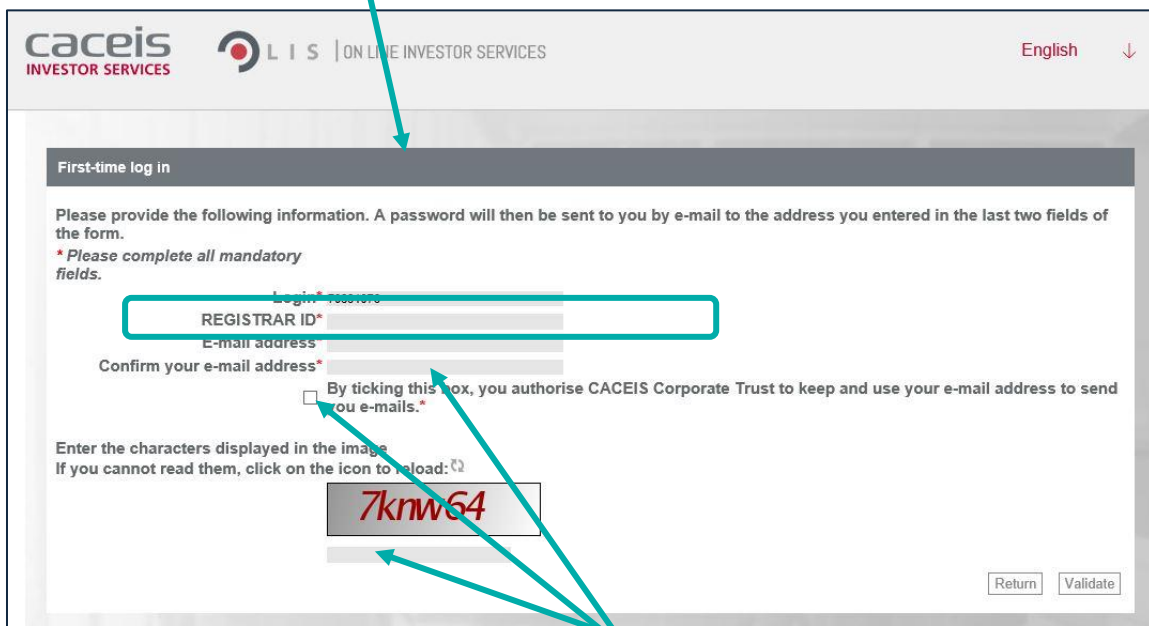
On the following homepage, enter your access ID from step 2, then confirm:



The screenshot shows the CACEIS Investor Services homepage. At the top, there is a header with the CACEIS logo, the text "ON LINE INVESTOR SERVICES", and a language dropdown set to "English". Below the header is a dark grey bar with the text "Log in to your personal access". Underneath this bar is a white login form. The form has a "Login" label above a text input field. A red arrow points to this input field. Below the input field are two buttons: "Lost login" and "Validate". Below the login form is a large promotional banner for "SHARES olismobile". The banner includes the text "Découvrez l'application", "Now available", a "VIDEO" button, and logos for the App Store and Google Play. The banner image shows a hand holding a smartphone displaying the app's login screen.

#### Step 5: Complete the login form

On the following screen, your ID will already be indicated, so you will also need to enter your REGISTRAR account:

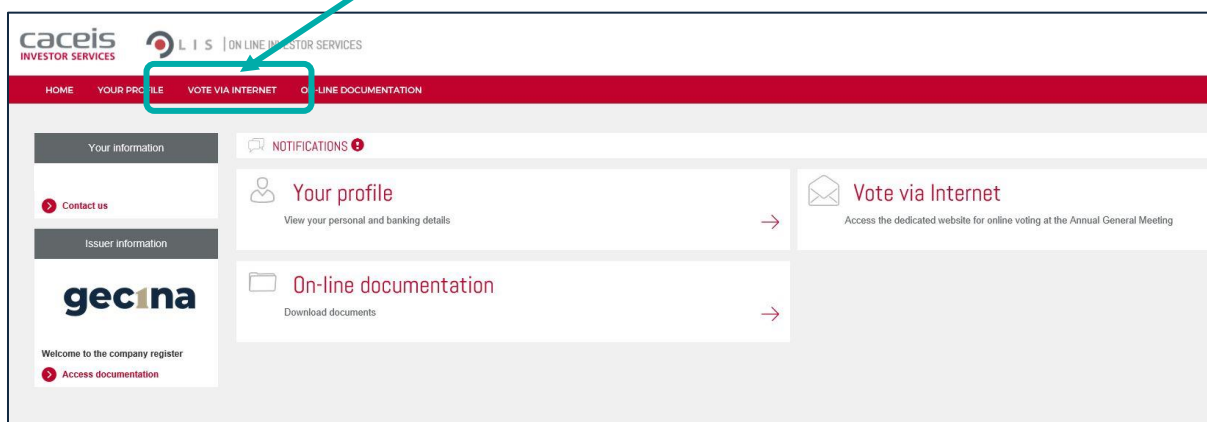


The screenshot shows the "First-time log in" form on the CACEIS Investor Services website. The header is the same as in Step 4. Below the header is a dark grey bar with the text "First-time log in". Underneath this bar is a white form. The form has a "Please provide the following information. A password will then be sent to you by e-mail to the address you entered in the last two fields of the form." instruction. Below this is a red asterisk and the text "Please complete all mandatory fields." The form has several fields: "Login" (with a red asterisk), "REGISTRAR ID" (with a red asterisk), "E-mail address", and "Confirm your e-mail address" (with a red asterisk). A red arrow points to the "REGISTRAR ID" field. Below the "Confirm your e-mail address" field is a checkbox with the text "By ticking this box, you authorise CACEIS Corporate Trust to keep and use your e-mail address to send you e-mails." Below this is a CAPTCHA section with the text "Enter the characters displayed in the image" and "If you cannot read them, click on the icon to reload:". The CAPTCHA image shows the characters "7knw64". A red arrow points to the CAPTCHA input field. At the bottom right of the form are two buttons: "Return" and "Validate".

Also enter your email address, confirm it and check the box indicated. All the fields marked with an asterisk are required. Lastly, enter the characters shown at the bottom of your screen.

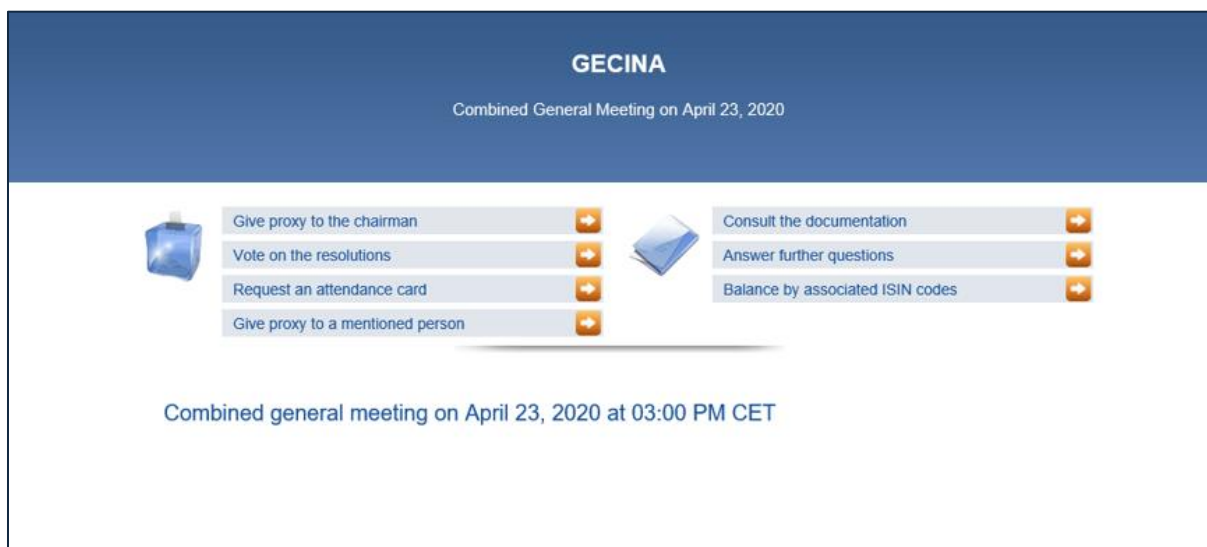
## Step 6: Access the Olis-Actionnaire site

You will now be on the Olis-Actionnaire site. You will find your **personal information** and the documentation relating to the General Meeting. To access the VOTACCESS platform, click on "Vote via Internet":



## Step 7: VOTACCESS platform

You will now be on the VOTACCESS platform. As indicated previously, you will be able to find the General Meeting Brochure containing the full resolutions and the Board of Directors' report on the resolutions. You can now cast your vote!



The VOTACCESS site will be open  
from **April 6 to 3pm (Paris time) on April 22, 2020,**  
the day before the General Meeting.